

2020 Poestenkill Farmers' Market & Craft Fair

Rules and Regulations

Several rules & regulations have been “inactivated” for 2020 due to COVID-19 guidelines & protocols. See additional rules & regulations at the end of this document covering COVID-19 guidelines.

A. Market Mission

- To provide opportunity for local agriculture to sell their agricultural products directly to the consumer
- To provide opportunity for local ~~crafters and~~ vendors to sell their products directly to the consumer
- Provide homegrown, fresh, nutritious foods to the community
- ~~Foster social gathering and community activity~~

B. Governing Body

- The Farmer's Market is operated by the Farmer's Market Committee.
- Duties:
 1. Establish rules and regulations, adopting and amending as needed
 2. Establish requirements for participation in the farmers market
 3. Establish and collect participation fees.
 4. Establish the operational schedule of the market
 5. Advertise and promote the market
- The market manager is responsible for the orderly and efficient conduct of the market and for implementing the rules and regulations.

C. Seasons and Times of Operation

- The 2020 Farmers' Market will operate at the Poestenkill Town Hall, 38 Davis Drive, Poestenkill NY 12140, every Saturday from July 11th to September 26th, from 9am to 12pm. Rain or Shine. The Poestenkill Farmers' Market manager reserves the right to cancel or further limit the hours without further notice or credits due vendor.
- Vendors may sell to one another before the opening of the market.
- Sellers may arrive up to 2 hours prior to opening to begin setting up.
- Sellers must remain set up until market closing unless prior permission by the market manager is given.
- Sellers must have their market sites dismantled, packed up, and cleaned within two hours of the market closure.

D. Who may sell at the Farmers' Market?

- The market will allow vendors who make or produce what they sell within a 250 mile radius of Poestenkill, NY.
- **For 2020 this is limited to food, soap, or sanitizer as per NYS Guidelines as of 5/16/2020.**

E. What may be sold at the Farmers' Market?

- Vegetables grown from seeds, sets, or seedling
- Fruits, nuts or berries grown on land owned or leased by the seller
- Plants grown by the seller from seed, seedling, transplant or cutting
- Bulbs propagated by the seller
- Eggs produced from the seller's hen
- Meats from animals raised by the seller

- Dairy products from animals raised by and made by the seller.
- Honey produced from the seller's bees
- Cut or dried flowers grown by the seller
- Firewood cut by the seller
- Preserves, pickles, relishes, jams, sauces and jellies made by the seller
- Baked goods baked by the seller
- Maple syrup and maple products from seller's sugar bush or sugar bush under your control
- ~~Wool or wool products made from the fiber of the seller's animals~~
- ~~Handmade items crafted by the seller (quilts, pottery, jewelry, wood carving, etc.)~~
- All other products must get approval from the Market Manager before being sold at the Poestenkill Farmers' Market.

Please contact Market Chairperson - Margie Morris, for more information at 518-283-0693 or email: margieannmorris@gmail.com

F. Guidelines for selling at the market

- Sellers must have a sign clearly showing their name and location.
- Each seller will be responsible for all equipment and supplies for the setup of a booth. Displays should be constructed in such a way that they do not block customer walkways nor pose any other hazard to customers.
- ~~Vendors who provide samples and/or products that will result in waste material, such as cups, napkins, etc. must provide containers for waste disposal.~~ **No samples for 2020.**
- Sellers are required to keep their market space neat and clear of obstacles, litter, and debris.
- No form of discrimination is permitted at the market.
- Sellers are expected to treat customers in a courteous manner.
- Sellers are expected to clean their sales area and remove all refuse at the end of the day.
- All products offered for sale must be of good quality and condition.
- No soliciting by political, religious, or other special cause groups or individuals are permitted at the market.
- Sellers must sign an indemnity agreement.
- All produce and products for sale should be priced clearly.

Vendors must adhere to all NYS guidelines including but not limited to;

- Vendors selling taxable items must display a valid NYS Certificate of Authority
- Vendors selling nursery and greenhouse crops must display a valid NYS Nursery license.
- Vendors selling process foods, prepared, and other perishable items shall so in compliance with the requirements of the Health Department and Department of Agriculture and Markets.
- Vendors selling by volume must use standard size containers, such as pint, quart, etc.
- All prepackaged item, such as baked goods, must be labeled in accordance with NYS labeling requirement.
- Produce cannot be advertised as organic unless it has been certified by a recognized independent third party certifying agency. Certificate must be displayed.
- **All food vendors**, are required to have general and product liability insurance with minimum amounts of \$1 million each. A copy of the insurance certificate must be given to the Market Chairperson prior to setting up or selling any products at the market.

G. Fees

- Weekly fees: \$15/week. **Fees are due by the end of the market day.**

H. Lot Assignment

- Lot use and availability is determined by Market Manager. Vendors participating on a regular basis will have an assigned space.
- Lot sizes are 12x12 feet (width and depth). A vendor may use more than one lot, but must pay the full fee for all lots used.
- **Vendors are required to secure their canopies with 40 lb. weights at each corner of the canopy, for safety reasons.**
- For safety reasons, any vendor arriving after opening may be asked to set up on a lot on the periphery of the market.
- Rents are not reimbursable, either in whole or in part, for any reason.



I. Rules & Regulations:

- These rules and regulations may be amended without further notice and shall be binding on all market participants.

Poestenkill Farmers' Market

2020 Season

Health & Safety Guidelines

For the 2020 season, only vendors selling food items, soaps, or sanitizers will be participating as per New York State Agriculture & Markets Guidance for Operation of Farmers' Markets.

Please review the following guidelines, which are in place for everyone's well-being, prior to visiting the Market:

1. Masks must be worn in the market at all times. (Adults & children over 2 years old.)
2. Social distancing of at least 6 feet must be maintained.
3. Please limit the number of people in your group to two or less.
4. One customer at a time per vendor stall.
5. No product sampling. Take a chance on something new!
6. Vendors only to handle products. Please ask for assistance/information.
7. Hand sanitizer is available at all times.
8. Public restrooms are not available during the market.
9. Please do no linger to socialize. After shopping at the market, we request that you leave to market so others can maintain their required social distancing.

We look forward to offering a great season of fresh, local produce and other wonderful food items.